GBMEDIATION

Terms and conditions

1. The fee agreed (Basic Fee) shall be paid at least 7 days in advance of the date fixed for the mediation.
2. In addition to the Basic Fee there may be additional fees for (a) preparatory work ( if agreed) and (b) for expenses properly incurred by the mediator ( e.g. travel and venue hire ) and (c ) for additional time spent on the mediation session. Such additional fees are payable within 7 days of presentation of invoice.
3. All fees agreed are deemed exclusive of VAT which shall be payable by the parties.
4. Where a party is legally represented the legal representative must accept liability for the mediator’s fees as a disbursement and the legal representative instructing the mediator to proceed constitutes an undertaking to pay those fees.
5. Payment of the Basic Fee at least 7 days before the date fixed for the mediation is a precondition of the mediator’s obligation to mediate
6. If a fee has been agreed based on a stated quantum of the dispute an it subsequently appears hat the quantum was understated by either party the mediator may fix a revised Basic Fee in line with his normal scale of charges.
7. If the mediation is cancelled less than 7 days before the day appointed for the mediation the full Basic Fee and any expenses are payable; if cancellation is 7 days or more before the day appointed only the expenses incurred by the mediator to date are payable.

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